

BID NOTICE UNDER OPEN BIDDING

PROCUREMENT OF POPULAR GLOBAL MUSIC ICON FOR BRAND ACTIVATION & CONTENT ACQUISITION - UTB/NCONS/2025-2026/00384

1. The **Uganda Tourism Board (UTB)** has allocated funds to be used for Procurement of Popular Global Music Icon for Brand Activation & Content Acquisition
2. The Entity invites sealed bids from eligible bidders for the provision of the non-consultancy services.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8.00 AM to 5.00 PM**
5. The bidding documents may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 100,000**. The method of payment will be: **The URA payment platform**
6. Bids must be delivered to the address below at 8(c) at or before **10.00 AM on 24th March 2026**. All bids must be accompanied by a Bid Security of **UGX 10,000,000**. Bid Securities must be valid until **28th August 2026**. Electronic bidding **Will Not** be permitted. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **10.10 AM on 24th March 2026**.
7. There **shall** be a pre – bid meeting at **address below** at 10.00 on **12th March 2026** .
8. Bidders should note the following:
 - a. Documents may be inspected at:
**Procurement & Disposal Office
Uganda Tourism Board (UTB)
6th Floor, Block C, Lugogo House
Plot 42, Lugogo Bypass
P.O Box 7211, Kampala - Uganda**
 - b. Documents will be issued from: *Above address*
 - c. Quotations must be delivered to: *Above address*
 - d. Address of Quotation opening: *Above address*
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish Bid Notice	4 th March 2026
b. Pre-Bid/Site Visit Meeting	12 th March 2026
c. Bid Closing Date	24 th March 2026
d. Evaluation Process	Within 10 working days from bid closing date
e. Display and Communication of Best Evaluated Bidder Notice	Within 5 working days from Contracts Committee award
f. Contract Signature	After Attorney General's approval

CHIEF EXECUTIVE OFFICER

