

BID NOTICE UNDER OPEN BIDDING

SHORTLISTING (PRE-QUALIFICATION) FOR DESIGN, DEVELOPMENT & INSTALLATION OF TOURISM SIGNAGES IN SELECTED DISTRICTS & CITIES IN UGANDA - UTB/NCONS/2025-2026/00163

1. The Uganda Tourism Board (UTB) has allocated to be used for **Design, Development & Installation of Tourism Signages in Selected Districts & Cities in Uganda**

LOT 1	Central TDA (Cultural Heartland)	5 Signages
LOT 2	South Western TDA (Gorilla Forests and Pastoral Lands)	6 Signages
LOT 3	North- Western TDA (Safari and River)	8 Signages
LOT 4	Western TDA (Lakes and Mountains of the Moon)	7 Signages
LOT 5	The North-eastern TDA, (Cultures and Open Plains)	4 Signages
LOT 6	The South- eastern TDA, (the 'Nile and Adventure')	4 Signages
LOT 7	Busy City Highways/ Roads or Round-Abouts	5 Signages

2. The Entity invites sealed bids from eligible bidders for the provision of the non-consultancy services.
3. Bidding shall be conducted in accordance with the procedures contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8.00 AM to 5.00 PM**
5. The bidding documents may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 100,000**. The method of payment will be: **The URA Payment Platform**
6. Bids must be delivered to the address below at 8(c) at or before **10.00 am on 3rd December 2025**. Electronic bidding **will not** be permitted. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **10.10 am 3rd December 2025**
7. There **shall not** be a pre-bid meeting/site visit.
8. Bidders should note the following:
- Documents may be inspected at:
Procurement & Disposal Office
Uganda Tourism Board (UTB)
6th Floor, Block C, Lugogo House
Plot 42, Lugogo Bypass
P.O Box 7211, Kampala - Uganda
- a. Documents will be issued from: *Above address*
- b. Quotations must be delivered to: *Above address*
- c. Address of Quotation opening: *Above address*

9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish Bid Notice	20 th November 2025
b. Pre-Bid/Site Visit Meeting	26 th November 2025
c. Bid Closing Date	3 rd December 2025
d. Evaluation Process	Within 10 working days from bid closing date
e. Display and Communication of Best Evaluated Bidder Notice	Within 5 working days from Contracts Committee award
f. Contract Signature	After Attorney General's approval

CHIEF EXECUTIVE OFFICER